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**RESUME OF**

**MD. AL-AMIN PAIK**

**Babugong Medical Hall**

**H # 31 , R # 16 , Comfort Housing , ­­­­­**

**Adabor , Dhaka- 1205.**

**Cell: +8801842-148182**

**E-mail:** [**tushar.paik@yahoo.com**](mailto:tushar.paik@yahoo.com)

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Career Objectives

Looking for a challenging job where opportunity exists to prove my potential & develop knowledge & where I will have the scope to utilize my excellent communication & interpersonal skills.

# Professional Experience

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| 1.Company Name:Standard Essential Company Ltd.Authorized of Castrol Bd  Company Location: H # 35, R # 07, Block # G , Banani , Dhaka - 1213.  Position: Sr. Executive (Corporate & Industrial )  Department: Corporate Sales  Duration: 1st Jan 2019 To Till now  Duties/Responsibilities:   * Achieve volume by visit corporate clients and industry with exact time period. * Handle and manage key customers by customer visit & successful sales call, address business issues and provide market visit report to Line Manager. * Keep professional relations with Corporate clients , dealers, sub-dealers . * Regular Based visit Industrial ,Marine, Power market and Automotive Market. * More than 50 districts are visit and Top listed customer in Bangladesh. |

2.Greenland Technology Ltd. Concern of GETCO GROUP

Company Location: 26 Shyamoli BUAW ChowdhuryRoad , Dhaka - 1207.

Position: Sr.Executive

Department: Sales and marketing (Corporate and Industrial )

Duration:1st April, 2015 to November 2018

Duties/Responsibilities:

Prepare proposal for Corporate Clients.

* Communicate & establish relationship with the prospective clients.
* Closing the deal.
* Forecast future sales through analysis of previous data and other sales information.
* Create market and achieve monthly and yearly sales targets.
* Make a list of Target Clients/Companies.
* Contributing to, and developing, marketing plans and strategies.
* Monitoring competitor activity.

3.Runner Motors Ltd and Automobile Ltd. Concern of RUNNER GROUP

Company Location: 138/1 Tejgaon I/A , Tejgaon , Dhaka - 1205.

Position: Executive (Corporate )

Department: Sales and Service

Duration:02 Feb 2012 to 23march 2015

Duties/Responsibilities:

* Achieve target of the demarcated territory for a stipulate time period.
* Handle and manage key customers by customer visit & successful sales call, address business issues and provide market visit report to Line Manager.
* Keep professional relations with dealers, sub-dealers & shop managers to implement all planned activities in and around the counter.

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Educational Qualification

Name of Examination : Bsc –In-Mechanical Engineering

Name of Institution : Sonargaon University

Dept : Mechanical

Result : Passed

Name of Examination : Diploma –In- Mechanical Engineering

Name of Institution : Barisal Polytechnic Institute

Dept : Mechanical

Year of Passing : 2010

CGPA : 3.07 (out of 4)

Name of Examination : Secondary School Certificate (SSC)

Name of Institution : Sonar Bangla High School

Group : Commerce

Year of Passing : 2006

Board : Barisal

CGPA : 3.88 (out of 5)

# Internship Experience

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The Internship was completed on the topic of “Mechanical machine introduce and procedure and operation of PLC program BITAC.

Duration : 3 months.

Computer Skill

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Operating Systems:

Windows 2007/XP

Software Applications:

Microsoft Word; Microsoft Excel; Microsoft Access; Microsoft Power Point.

Working ability with Internet and e-mail.

# Other Skill

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Self motivated.

Energetic, enthusiastic with excellent interpersonal skill.

Strongly committed to achieve target.

Habituate to work under pressure.

Dedicated & committed character to work in autonomously.

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Language Proficiency

Excellent communication (Written and verbal in English & Bengali) with strong negotiation, networking and advocacy skill.

Excellent interpersonal communication, good presentation and report writing skill.

## Special Interest

# Personal Interest in Job Areas

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Watching to sports, travelling, reading to scientific feature and listening to music

Personal Information

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Father’s Name : Md. Hossain Paik

Mother’s Name : Mrs. Fozilatunnesa

Permanent Address :Vill-Kader pur, P.O-,Kaderpur

P.S- Babugong, Dist- Barishal.

Present Address :Babugong Medical Hall

H # 31 , R # 16 Comfort Housing , Adabor, Dhaka-1205

Date of Birth : 27 March, 1991

Sex : Male

Nationality : Bangladeshi (By Birth)

Home District : Barisal

Religion : Islam

Marital Status : Single

Height : 5 fit 10

Blood Group : AB+

References

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Md. Emdadul Haque Mr. Subeh Salem Tarek (RUET)

Additional Secretary(Rtd. ) General Manager (Service Dept)

Finance Division ,Ministry Of Finance Runner Motors ltd

Govt. Of The People Republic of Bangladesh Runner Group

Contact No . 01730-448906 Contact : 01730-405550

……………….. Date: 05/03/2020

Md. Alamin Paik